



**5718 Willow Street**  
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[www.kdhs.org](http://www.kdhs.org)

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Head of School:  
Mr. R. Klein

Deputy Head of School:  
Mr. A. Monchamp

Counsellors:  
Ms. J. Corenblum  
Mrs. L. Winters  
Mrs. J. Cristall

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## **KING DAVID HIGH SCHOOL VISION STATEMENT**

**Our vision is to be a dynamic leader in empowering Jewish minds and engaging Jewish hearts for the modern world.**

## **KING DAVID HIGH SCHOOL MISSION STATEMENT**

**King David High School is a pluralistic Jewish high school committed to:**

- **Creating excellence** – by providing a challenging integrated dual curriculum and extra-curricular activities that inspire lifelong learning and empower each student to achieve his or her full potential;
- **Imparting Jewish values** – by instilling an enduring understanding of and love for Torah, the Jewish people, the community and Eretz Israel; and
- **Developing effective leaders** – by teaching and inspiring individuals to be giving of themselves, both to the Jewish community and to the greater society in which they live.

## **STATEMENT OF PURPOSE**

Our school nurtures a Jewish high school community characterized by a shared tradition, a common dedication to social justice and a love for learning. Our faculty teaches a rigorous dual curriculum in an environment where questions are as important as answers. We challenge our students to cultivate their talents according to their interests in the intellectual, artistic, spiritual and physical realms. We instill in our students a sense of identity with, and responsibility to, the State of Israel, the Jewish community, and the greater community within which they reside. The King David High School community is a place where our students enjoy an excellent education, feel valued, have fun, and form strong social bonds with their peers, in a safe and nurturing environment.

These goals are achieved by teaching students:

- **tikkun olam** (repairing the world) – instilling values of justice as exemplified by giving of *tzedakah* and by *gemilut chassadim* (performing deeds of loving kindness);
- **ahavat Israel** (love of Israel) – developing a deep connection to Torah, Israel, the Hebrew language, and Jewish history; and
- **menschlichkeit** (ethical conduct) – imparting ways to behave in a kindhearted respectful manner and to engage in responsible action.

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### School Hours

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The school office is open daily from 7:45am to 4:00pm except for Jewish and statutory holidays and on Fridays from 7:45am to 2:50pm.

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The School Calendar, which details school events and holidays, is available on the school website. Over the course of the year, the calendar is updated. Please check the online calendar often to ensure you are up to date on all school events.

Students are responsible for reading all of the following pages to ensure they are aware of all school policies. The school content of this agenda is updated each year and therefore may vary from year to year. Any questions about the policies and information outlined in the agenda should be directed to an administrator.

## STUDENT SCHEDULES AND INFORMATION

### Bell Schedules

	Mon.–Thurs.	Professional Mornings		Friday
<b>Block 1</b>	8:20–9:35	10:05–11:00	<b>Block 1</b>	8:20–9:15
<b>Block 2</b>	9:40–10:55	11:05–12:00	<b>TAG</b>	9:15–9:40
<b>Recess</b>	10:55–11:05	12:00–12:10	<b>Block 2</b>	9:45–10:40
<b>Block 3</b>	11:05–12:20	12:10–1:05	<b>Recess</b>	10:40–10:50
<b>Lunch</b>	12:20–1:05	1:05–1:45	<b>Block 3</b>	10:50–11:45
<b>Block 4</b>	1:05–2:20	1:45–2:40	<b>Lunch</b>	11:45–12:25
<b>Block 5</b>	2:25–3:40	2:45–3:40	<b>Block 4</b>	12:25–1:20
			<b>Block 5</b>	1:25–2:20

## STUDENT RESPONSIBILITIES

### Social Responsibility

All students are expected to commit to creating a positive school environment by endeavouring to do the following:

Be courteous to others:

- show respect for others and their property
- be aware of other people's feelings
- act with integrity and honesty
- acknowledge and appreciate differences
- use polite language
- think before speaking
- really listen to people

Respect your environment:

- be responsible for yourself and your actions
- reduce, recycle, and reuse
- create an environment of which you can be proud
- keep the school, grounds, and neighbourhood litter free
- ensure the school is safe for everyone

## KING DAVID CODE OF CONDUCT

We are the King David Lions. A family of lions is also known as a Pride. We are an inclusive family of individuals working toward a common purpose. To ensure King David is a supportive and inclusive learning environment, we ask that all members of the King David community demonstrate **PRIDE**:

<b>Personal Responsibility</b>	<ul style="list-style-type: none"> <li>• We are each accountable for what we do</li> <li>• We conduct ourselves in a way that demonstrates social responsibility</li> <li>• We have a role in society that includes Tikkun Olam and Mitzvot</li> </ul>
<b>Respect</b>	<ul style="list-style-type: none"> <li>• We treat others with dignity, courtesy and respect</li> <li>• We care for public and school property, and the environment</li> </ul>
<b>Integrity</b>	<ul style="list-style-type: none"> <li>• We act in a way that exemplifies honesty, and ethical conduct (menschlichkeit)</li> </ul>
<b>Diligence</b>	<ul style="list-style-type: none"> <li>• We strive for excellence in all school and personal endeavours</li> <li>• We realize that hard work and effort are key elements to success</li> <li>• We rise to challenges presented to us</li> </ul>
<b>Empathy</b>	<ul style="list-style-type: none"> <li>• We treat others as we would like to be treated</li> <li>• We strive for acceptance of others</li> <li>• We respond to others in a caring and supportive way</li> </ul>

## BC GRADUATION REQUIREMENTS

It is vital that all senior students are familiar with the government graduation requirements as they influence the program planning decisions that the student will make in Grades 10, 11, and 12. To graduate, each student must adhere to the following BC Ministry of Education requirements:

Students must earn a minimum of 80 credits over Grades 10, 11 and 12; at least 16 credits must be at the Grade 12 level, including a Grade 12 English course, and 12 other credits. These may be from Required Courses or Elective Credits. *Students must also earn 4 credits for Graduation Transitions.*

### A. Required courses for Graduation

- Students must earn a minimum of 48 credits of Required Courses plus 28 Elective Credits.

### B. Required 4 Credit Courses:

- English 10
- English 11
- English 12
- Math 11 or 12
- Physical Education 10
- Planning 10
- Math 10
- Science 10
- Social Studies 10
- Social Studies 11

*At least one of:*

- Biology 11 or 12
- Physics 11 or 12
- Chemistry 11 or 12

*At least one of:*

- An Applied Skill 10, 11 or 12 **or** a Fine Art 10, 11 or 12

### C. Elective Credits:

***Students can earn credits for courses such as:***

- Languages
- Physical Education
- Visual Arts
- Business
- Foods
- Service
- Drama
- Music

## REPORTING AND EVALUATION

### Report Cards

Report cards are issued in December, March, and June. A formal progress report will be issued in November and at any other time at the discretion of individual teachers. All reports are issued on PCR.

### Transcript Requests

While a student at King David, all report cards are available for printing and download through PCR. While completing post-secondary applications, school counsellors will help Grade 12 students ensure transcripts are sent to the appropriate institutions. Once a student graduates, King David is no longer able to provide official transcripts or send them on behalf of any student. Only the BC Ministry of Education can provide an official final transcript of grades. All King David graduates must go through the Ministry of Education to request final transcripts.

### Examinations

School Final examinations in core courses are compulsory for all students in Grades 8 to 12. In-school, Mid-year, and Final examinations for students in Grades 8-12 will be scheduled for January/February and June. Exam schedules will be available on the school website.

Please note, **all students must be in attendance** for Mid-year and Final exams. *Special arrangements for exams cannot be made to accommodate holiday plans, travel arrangements or medical appointments.* Please see the online school calendar for both Mid-year and Final exam dates. ***Absence from an examination may jeopardize a student's final standing in subject classes.***

### Provincial Exams

For the 2018-2019 school year, there will be a Provincial exam for students in English 12 only. Since the exam is worth 40 percent of a

student's final grade in the course, all students in Grade 12 will have two opportunities to write the English 12 exam. See table below.

### Provincial Exam Schedule for English 12

DATE	SUBJECT	TIME
Thursday, January 24 <sup>th</sup>	English 12 (electronic only)	9am-12pm
Monday, June 24 <sup>th</sup>	English 12 (paper or electronic)	9am-12pm

### Letter Grades

Percent	Grade	Description
86%-100%	A	Excellent
73%-85%	B	Good
67%-72%	C+	Satisfactory
60%-66%	C	Satisfactory
50%-59%	C-	Pass
0% - 49%	I	Interim Failing Grade
	F	Fail – Final mark only

### Final Marks

For core academic courses, the final mark is a combination of the average of term marks and an examination mark.

### PCR

Student marks, progress reports, and other information are available for parents and students through our online student tracking system, PCR. Students and parents are encouraged to check PCR regularly to monitor their progress in all subjects. Contact the school office if you have difficulties with your username or password. Students are encouraged to communicate with their teachers for questions about their marks, progress or assignments.

### Principal's List and Honour Roll

Principal's List and Honour Roll will be calculated at the end of each school year. Students on the Principal's List will have straight 'A's' or a



minimum 90% average. Honour Roll recognition will be given to students who achieve a minimum 86% average.

To be eligible for Principal's List or Honour Roll, students in Grades 8, 9, or 10 must be enrolled in 10 courses; students in Grade 11 must be enrolled in 9 courses, and Grade 12 students must be enrolled in 8 courses. Enrolled courses must be taken during the current school year and may include Skills, Service, Peer Tutoring or Online courses; however, these courses will not be used to calculate a student's average. ***Students who do not exhibit socially responsible behaviour, have a "Needs Improvement" assessment on their report card or have excessive lates and/or unexcused absences may be excluded from recognition.***

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### King David High School Work Habit Rubric

Every report card, teachers evaluate students on their work habits. The rubric below includes the majority of the criteria that teachers use to make this evaluation. Students should evaluate themselves periodically according to these criteria.

### King David Work Habit Rubric

	<b>G – Good</b>	<b>S – Satisfactory</b>	<b>N – Needs Improvement</b>
<b>Skills related to task</b>	<ul style="list-style-type: none"> <li>• Always arrives prepared</li> <li>• Always follows directions</li> <li>• Work is completely clear and organized</li> <li>• Stays focused on task until completed</li> <li>• Completes task promptly</li> </ul>	<ul style="list-style-type: none"> <li>• Usually arrives prepared</li> <li>• Usually follows directions</li> <li>• Work is usually clear and organized</li> <li>• Usually focuses on task</li> <li>• Completes task</li> </ul>	<ul style="list-style-type: none"> <li>• Rarely arrives prepared</li> <li>• Rarely follows directions</li> <li>• Work is unclear and/or disorganized</li> <li>• Rarely focuses on task</li> <li>• Rarely completes task</li> </ul>
<b>Attitudes</b>	<ul style="list-style-type: none"> <li>• Has a positive attitude towards learning</li> <li>• Shows a consistent interest in the subject</li> <li>• Identifies and changes self-defeating behaviours</li> </ul>	<ul style="list-style-type: none"> <li>• Has a satisfactory attitude towards learning</li> <li>• Shows some interest in the subject</li> <li>• Identifies, but does not change self-defeating behaviours</li> </ul>	<ul style="list-style-type: none"> <li>• Has a negative attitude towards learning</li> <li>• Shows little interest in the subject</li> <li>• Does not identify and/or change self-defeating behaviours</li> </ul>

<b>Interactions</b>	<ul style="list-style-type: none"> <li>• Always listens well</li> <li>• Participates fully in group/class task or discussion</li> <li>• Always works cooperatively with others</li> <li>• Assumes responsibility</li> <li>• Always respects the rights of others</li> </ul>	<ul style="list-style-type: none"> <li>• Usually listens well</li> <li>• Usually participates in group/class task or discussion</li> <li>• Usually works cooperatively with others</li> <li>• Assumes some responsibility</li> <li>• Usually respects the rights of others</li> </ul>	<ul style="list-style-type: none"> <li>• Rarely listens well</li> <li>• Rarely participates in group/class task or discussion</li> <li>• Rarely works cooperatively with others</li> <li>• Assumes little responsibility</li> <li>• Rarely respects the rights of others</li> </ul>
<b>Additional Assessment</b>	<ul style="list-style-type: none"> <li>• No unexcused absences or lates</li> <li>• No academic misconduct (cheating, plagiarism)</li> </ul>	<ul style="list-style-type: none"> <li>• Has unexcused absences and/or lates</li> </ul>	<ul style="list-style-type: none"> <li>• Many unexcused absences and/or lates</li> <li>• Academic misconduct (cheating, plagiarism)</li> </ul>

### Homework/Assignments

Homework is an important part of each student's academic program. Homework is an opportunity to extend classroom learning and solidify content and skills. Students are responsible for the completion of all assignments or homework and its presentation in class when applicable. Failure to complete homework may result in loss of marks or extra assignments. **It is the student's responsibility to keep track of all completed or missed assignments.**

## SCHOLARSHIPS AND AWARDS

### Dogwood District Scholarships

The Ministry of Education is providing our school district with Dogwood District/ Authority Awards to deserving graduating students who excel any of the following areas:

- Fine Arts (Visual Arts, Dance, Drama, Music)
- Applied Skills (Business Ed., Home Economics)
- Physical Activity
- Second Languages

Students must apply for these awards and must meet the criteria determined by our school district awards committee, as well as meet the basic eligibility requirements outlined by the Ministry of Education.

For more information on the Dogwood District/Authority Award, please see a counsellor.

### **School Awards**

School awards are designed to acknowledge achievement in many areas across the grades and those who graduate from King David. Each spring, at our Year-End Celebration, student achievement is recognized in a variety of areas including all subjects, volunteering, and menschlichkeit. Consideration for recognition is not awarded based only on marks in a given subject. Rather, an award for outstanding achievement may acknowledge the following:

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- Academic effort
  - Demonstrating PRIDE in the classroom
  - Positive contributions to learning environment
  - Improvement and growth
  - Kindness shown to peers and teachers
  - Curiosity
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## **STUDENT SERVICES AND GENERAL INFORMATION**

### **Office Staff**

If a student needs support from the office staff, please come to the office during non-instructional time. Thank you in advance for always being polite.

Administrative Assistants: Tina Randhawa  
Tanvir Bhambra

### **Counselling Services**

Our counsellors meet students in groups and on an individual basis throughout the year. If problems arise, students should make an appointment with a counsellor. Parents and guardians are encouraged to phone our counsellors with questions regarding social/emotional issues, graduation requirements, university entrance and scholarship availability and requirements. King David also provides all Grade 12 students with individual support for post secondary planning and applications.

### **School Photographs and School ID Cards**

At the beginning of the school year, all students are expected to have their pictures taken for ID cards. School ID cards entitle students to reduced rates on the public transportation system. Students, if they

wish, may purchase optional colour photograph packages directly from our school photography company, Artona Studios. *Students who pose inappropriately or alter their regular appearance for their school photo will not be issued a school ID card.*

### **School Store**

A school store that sells a selection of different food items will be available to all students as part of the Business 10 and Marketing 11/12 programs. The store will be open in room 218 during scheduled lunches throughout the school year.

### **Student Council**

King David Student Council provides the opportunity for students to gain experience in many different leadership roles. The Student Council meets regularly and is responsible for representing student concerns and ideas to the administration. Members of the Student Council work hard to promote good citizenship both in and out of the school, foster "school spirit", and organize leadership opportunities and social activities for King David students.

The Student Council operates according to the following guidelines:

1. The council shall be under the sponsorship of a faculty member.
2. All those participating must be students in good standing and acceptable to the administration based on their academic and behavioural record in the school.
3. The council shall have the right to advise the administration and make recommendations for consideration by the administration.
4. The council executive shall be the first representatives of the school in all circumstances requiring student representation in the public forum.
5. The council shall initiate student activities and encourage student participation in them. All activities must be approved by the sponsor and the administration.
6. The council shall collect and expend monies only with the knowledge and permission of the sponsor and the administration. Student groups wishing to raise funds must first check with the Student Council.

All students are eligible to participate in Student Council—there are no elections. Students on Student Council must make a commitment for the year and be an active and dedicated participant.

*The Student Council for 2018/2019 will be determined in September.*

### **Food**

The bringing of shellfish or pork into the building indicates a lack of respect for the religious and moral basis upon which King David High School is based. **We ask that students not bring food from any fast food restaurants or non-kosher (e.g., MacDonald's, A&W, Subway etc.) into the building.** This includes vegetarian food from non-kosher restaurants. *No eating or drinking (with the exception of water) is permitted in classrooms while classes are in session.*

### **Lockers**

Lockers, the property of the school, may be entered by the administration at any time, and are assigned for temporary use at the beginning of the school year. Students are to use only the locker assigned to them and to keep their lockers organized. **All students are encouraged to keep their lockers locked at all times.** Students should leave valuables either at home, or securely locked, and should not give out their combinations. Use of locks other than those issued by the school is prohibited. **At no time should students' bags, books or personal items be left in the hall, atrium or washrooms unattended. Items left unattended will be relocated to the Lost and Found or office.**

<p><b><i>The school is not responsible for the loss of personal items.</i></b></p>
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### **Textbooks, Novels and Learning Materials**

Textbooks and learning materials required for all classes are issued and collected through the library. The care and maintenance of these books is the responsibility of each student. A charge will be made for lost textbooks (including those reported stolen) and for those returned defaced or showing undue wear. Charges are based on replacement costs. School documents or the following year's textbooks may be withheld if there are any outstanding charges still owing.

### **Bicycles/Skateboards/Roller Blades**

If a student brings a bike, skateboard, or scooter to school, he/she is expected to wear a helmet, ride in a lawful manner, and store the helmet in his/her locker. Bicycles should be secured with a lock to the bike racks available at the front of the school. The school accepts no responsibility for the loss of bicycles. Skateboards, roller blades or scooters may not be used on school property.

### **Lost and Found**

Students are responsible for the care and safety of all their personal belongings. The school cannot accept responsibility for lost articles. Students are encouraged to mark their belongings with their name or suitable identifier. Unclaimed items will be donated to charity at the end of each term.

### **Student Parking/Driving**

Students who drive to school are asked to park on adjacent streets and to comply with all City of Vancouver parking by-laws. Students should be considerate of our King David neighbours when parking on the streets. Students must comply with the stipulations set out in the BC Graduated Licensing Program.

**Students going on field trips or to school athletic competitions may not drive themselves to and from off-campus events. Instead, students must use the transportation provided by the school.**

### **Visitors**

In the interest of student and staff safety, all visitors, including parents, are requested to report to the office upon arrival at the school. Visitors cannot proceed beyond the reception area without permission and a visitor pass.

### **Accidents or Illness**

An illness or injury that occurs at school must be reported immediately to a teacher or to the office. If it is warranted, the teacher or office personnel will complete a written report of the accident. First aid requirements should be directed to either a teacher or the office. If necessary, the parent or guardian will be called to pick up the student.

***Before a student leaves the school due to illness or injury, permission from the office must be obtained and a parent notified before the student can sign out.***

## **EMERGENCY PROCEDURES**

### **Fire Procedures**

In the event of an emergency, the fire alarm will sound. Students, guided by the classroom teacher, must leave the school promptly and quietly, using the nearest exit route. Once outside, students must move away from the building and roadways in order to permit the entrance of emergency vehicles. Should a student not be in class when the alarm sounds, he or she should go directly outside to the grass hill at the east side of the school and report to the class teacher.

### **Earthquake Procedures**

In the event of an earthquake, students should drop, cover and crouch under a desk or table with their back to windows. Students should remain quiet in order to hear instructions and wait for the shaking to stop. Once this has occurred, students should follow the same evacuation procedures for fire and assemble on the grass hill on the east side of the school.

***For either evacuation procedure, students should not re-enter the building unless instructed by an administrator.***

### **Lock Down Procedures**

A Lock Down order will be issued to indicate the presence of an intruder or security issue in the school. A Lock Down will be signaled by the following announcement:

*“Code Red, Code Red, full lock down, this is not a drill, secure your rooms, this is a full lock down.”*

Once this announcement is made, staff and students must immediately enter the nearest room and remain quiet. When the hallways are clear, all classroom doors must be shut and locked. Staff and students should wait quietly in an area of the classroom out of sight. Students may not leave the classroom until instructed by an administrator or when the school password is used. All emergency procedures will be reviewed and practiced over the course of the school year. Evacuation routes are posted in every classroom.



## SCHOOL EXPECTATIONS AND POLICIES

King David strives to provide a stimulating and inclusive environment that supports the values and tenets of Judaic teachings and civic values. Students engaged in behaviours that interfere with the general welfare of students, the learning environment, or that reflect negatively on the school and its values, may be subject to disciplinary action even if this behaviour occurs off school property and at any time including evenings, weekends, or school holidays.

### Attendance Policy

- Students are expected to be in all scheduled classes
- All absences must be explained in the form of a note or email from a parent/guardian. Each note must detail the reason for the absence.
- Unexcused student absences will result in parental contact, and other administrative intervention as required.

### Academic Standing

All students are expected to demonstrate their ongoing commitment and best efforts in all their courses. This includes attending all classes, participating and contributing positively to the learning environment, completing all assigned work, and maintaining a passing grade in all courses. King David teachers want their students to do well and offer many avenues of support to ensure students can do their best work.

Our school recognizes all students achieve at different levels and there is no expectation that students at King David maintain a certain overall average in their courses. However, students who do not maintain a passing grade in all courses can expect:

- Their teachers to contact home
- Having assigned time in Homework club
- Administrative involvement
- Suspension from classes/school
- Being asked to withdraw from King David

### Excused Absences During School Time

Wherever possible, medical, dental, and other appointments should be scheduled outside of school time. **If a student must leave the school, he or she must report to the office to sign out. The school must have permission from a parent before a student can leave the school.**

### **Illness or Exceptional Circumstances**

- If a student is unable to attend school due to unavoidable reasons such as illness, parents are asked to leave a message or e-mail the school between 7:00am and 8:20am. *Parents must send a signed note explaining the student's absence with the student upon his/her return to school. Notes must be signed by a parent – this is a funding requirement as determined by the BC Ministry of Education.*

When a student is ill, he/she is required to take the initiative to find out from the teacher, classmate, Moodle, or PCR what work was missed and to make up such work or assignments. Similarly, it is the responsibility of the student to inform teachers *in advance* of a field trip or sports activities and arrange make up work of assignments, dates for tests and quizzes or homework.

### **Absences Other Than Illness**

The school cannot excuse students from attending classes. This is a parent/guardian responsibility. If a student does miss school, particularly for an extended period, at any time of year, the student should expect this to be reflected in his or her overall learning.

Students who are absent for extended periods, or for reasons not due to personal illness or family emergency, may, at the discretion of the teacher, be subject to:

- a loss of any marks accumulated during the absence, or
- being required to make up assignments for marks

### **Signing In/Signing Out**

Students must inform the school when they arrive late or leave the school with a note handed into the office. Students cannot sign out for being sick without having a parent contact the school office.

### **Tardiness**

Students are expected to be on time for all classes. Arriving late for class demonstrates a lack of consideration for other students and the teacher. Students who are repeatedly late for a class may be prevented from attending the class to avoid disrupting the learning environment. Continued violation of the King David attendance policy may result in a student being asked to withdraw.

**Study Block Policy**

King David policy allows Grade 12 students to have two study blocks and Grade 11 students to have one study block. Students with study blocks are not supervised directly by King David staff and are expected to work quietly in the atrium or library as space permits. Students wishing to leave the building regularly during study blocks must submit a signed parent permission form to the office.

**Academic Honesty Policy**

All students are encouraged to produce work that reflects their best effort. In keeping with our school Code of Conduct, students should always act with integrity and adhere to standards of ethical, academic conduct by avoiding plagiarism and cheating.

**To plagiarize means:**

- to use the ideas or words of another as one's own
- to use another's work without crediting the source
- to commit literary theft
- to present as new and original, an idea or product derived from an existing source.

**All of the following are considered plagiarism:**

- Turning in someone else's work as your own
- Copying words or ideas from someone else without giving credit
- Failing to put a quotation in quotation marks
- Giving incorrect information about the source of a quotation
- Changing words but copying the sentence structure of a source without giving credit
- Copying so many words or ideas from a source that it makes up the majority of your work, whether you give credit or not
- Submitting the same assignment more than once
- Providing your work to someone else or allowing someone to submit your work as his or hers.

Most cases of plagiarism can be avoided by citing sources. Simply acknowledging that certain material has been borrowed, and providing your audience with the information necessary to find that source, is usually enough to prevent plagiarism. See your teacher or librarian for more information on how to cite sources properly.

**Cheating:**

- Any attempt by a student to complete a test, assignment, examination, or assessment by unfair means.

**All of the following are considered cheating:**

- Obtaining or providing information during an examination or test through verbal, visual cues or using notes, books or electronic devices
- Altering test answers after submission for grading or altering grades after they have been awarded
- Obtaining or providing information concerning all or part of an exam or test prior to the test date.
- Making any other attempt to improve grades using means that have not been or would not be approved by your teacher (e.g. being absent without an acceptable reason from a test or class assignment)
- Assisting another student to attain credit through misrepresentation

**Consequences for Cheating/Plagiarism**

Any form of cheating on exams, quizzes, tests or any assignments will not be tolerated and may result in:

- a student receiving zero for that particular evaluation
- parent/guardian contact and
- other consequences at the school's discretion including suspension and a review of the student's placement at the school.

**School Uniforms**

The school uniform is an integral element of life at King David. It creates an atmosphere of equality and unity, promotes school spirit, and encourages students to exhibit their individuality through their actions rather than their appearance. By wearing our uniform, a student is demonstrating his/her commitment to our school. All students **must** wear their uniforms every day from 8:20am-3:40pm according to the guidelines. **Students who disregard the uniform policy may be sent home.**

Students and parents are expected to know the uniform policy and guidelines. The complete King David uniform policy is also available on the school web site.

***All uniforms items look alike! Students are advised to label each uniform item in more than one location to ensure they can easily identify their own belongings.***

Parental support is essential in maintaining student comportment. Uniform standards must be adhered to and, in situations that are unclear, the final decision will be at the discretion of the administration. **Items of clothing that are not part of the uniform may not be worn at school.**

#### **FORMAL UNIFORM: GIRLS**

<b>Item</b>	<b>Description</b>	<b>Guidelines for wear</b>
Skirt	Pleated school tartan kilt	<ul style="list-style-type: none"> <li>• Length: 2" above the knee or longer</li> <li>• Skirt may not be rolled or taken up</li> </ul>
Pants	Grey school pants	<ul style="list-style-type: none"> <li>• Worn at the waist, not too tight</li> </ul>
Shirt	White girls' button-down oxford with school logo	<ul style="list-style-type: none"> <li>• Buttoned to the collar and collar buttoned down</li> <li>• Not tucked in</li> <li>• Only white t-shirt without logo underneath</li> <li>• Sleeves may be neatly rolled if needed</li> </ul>
Tie	Striped school tie	<ul style="list-style-type: none"> <li>• Properly knotted</li> <li>• Worn under the sweater</li> </ul>
Sweater	Navy school v-neck or cardigan	<ul style="list-style-type: none"> <li>• Shirt and tie should not hang out below sweater</li> <li>• Sweatshirts are not worn on formal days</li> </ul>
Socks /Tights	Navy, grey, or black plain knee socks or tights	<ul style="list-style-type: none"> <li>• Socks must be pulled to the knee</li> <li>• Tights must have feet</li> <li>• One colour only, no patterns</li> </ul>
Shoes	All-black shoes	<ul style="list-style-type: none"> <li>• Heels may not be more than 1" high</li> <li>• Dress shoes, casual shoes or runners</li> </ul>

## FORMAL UNIFORM: BOYS

<b>Item</b>	<b>Description</b>	<b>Guidelines for wear</b>
Shirt	White button-down oxford with school logo	<ul style="list-style-type: none"><li>• Buttoned to the collar and collar buttoned down</li><li>• Tucked into pants</li><li>• Only white t-shirts without logos to be worn under oxford</li></ul>
Pants	Grey school dress pants	<ul style="list-style-type: none"><li>• Must be worn at the waist</li></ul>
Tie	Striped school tie	<ul style="list-style-type: none"><li>• Properly knotted</li><li>• Worn under sweater</li></ul>
Sweater	Navy school v-neck or cardigan	<ul style="list-style-type: none"><li>• Shirt and tie should not hang out below sweater</li><li>• Sweatshirts are not worn on formal days</li></ul>
Socks and Belt	Black socks and belt	<ul style="list-style-type: none"><li>• No other sock or belt colours permitted</li></ul>
Shoes	All-black shoes	<ul style="list-style-type: none"><li>• Dress shoes, casual shoes, or runners</li></ul>
Kippa		<ul style="list-style-type: none"><li>• Must be worn at all times</li></ul>

## CASUAL UNIFORM: GIRLS

<i>Item</i>	<i>Description</i>	<i>Guidelines for wear</i>
Polo Shirt	White or navy polo with school logo	<ul style="list-style-type: none"> <li>• Polo not tucked in</li> <li>• A white or grey t-shirt without logo can be worn underneath (undershirt sleeves may not be longer than the polo)</li> </ul>
Pants	Grey school dress pants	<ul style="list-style-type: none"> <li>• Worn at the waist, not too tight</li> </ul>
Skirt	Pleated school tartan kilt	<ul style="list-style-type: none"> <li>• Length: 2" above the knee or longer</li> <li>• Skirt may not be rolled or taken up</li> </ul>
Sweatshirt	<p>-School crew neck sweatshirt with crest</p> <p>-Any school-issued KD logo sweatshirt, hoodie or jacket, or cardigan</p>	<ul style="list-style-type: none"> <li>• Can be worn on its own without a school polo</li> <li>• Any shirt visible under a school sweatshirt must be plain and free from any logos or messaging</li> </ul>
Socks/ Tights	Navy, grey, or black plain knee socks or tights	<ul style="list-style-type: none"> <li>• Socks must be pulled to the knee</li> <li>• Tights must have feet</li> <li>• One colour only, no patterns</li> </ul>
Shoes	All-black shoes	<ul style="list-style-type: none"> <li>• Heels under 1" high</li> <li>• Dress, casual, or running shoes</li> </ul>

## CASUAL UNIFORM: BOYS

Item	Description	Guidelines for wear
Polo shirt	White or navy polo with school logo	<ul style="list-style-type: none"> <li>A white or grey t-shirt without logo can be worn underneath</li> </ul>
Pants	Grey school dress pants	<ul style="list-style-type: none"> <li>Must be worn at the waist</li> </ul>
Sweatshirt	-School crew neck sweatshirt - Any school-issued KD logo sweatshirt, jacket	<ul style="list-style-type: none"> <li>Can be worn on its own without a school polo</li> <li>Any shirt visible under a school sweatshirt must be plain and free from any logos or messaging</li> </ul>
Socks and Belt	Black or grey socks and black belt	<ul style="list-style-type: none"> <li>No other colours permitted</li> </ul>
Shoes	All-black shoes	<ul style="list-style-type: none"> <li>Dress, casual, or running shoes</li> </ul>
Kippa		<ul style="list-style-type: none"> <li>Must be worn at all times</li> </ul>

## NON-UNIFORM DAYS

On occasion, students will be permitted to attend school in their regular clothes. On these days, students must ensure they arrive at school dressed appropriately. Clothing should not be too tight, loose, or revealing. Shirts must have sleeves (boys and girls), skirt lengths and shorts must be within 2" above the knee or longer. Boys must wear a kippa at all times in the building.



## FORMAL UNIFORM: GIRLS

### Girls' white button-down Oxford shirt with school logo

- Buttoned to collar and collar buttoned down
- Not tucked in
- Only white short-sleeved shirt without logo beneath (not longer than Oxford)
- Sleeves may be neatly rolled if needed



### Striped school tie

- Properly knotted
- Worn under the sweater

### Pleated school tartan kilt

- Length: 2" above the knee or longer
- Skirt may not be rolled or taken up

### Navy, grey, or black knee socks or tights

- Socks must be pulled to the knees
- Tights must have feet
- One colour only, no patterns

### All black, one-colour shoes

- Heels may not be more than 1" high
- Dress shoes, casual shoes, or runners

### OPTIONAL ITEMS:



### Grey school pants

- Worn at the waist, not too tight
- May be worn instead of skirt

### Navy v-neck or cardigan with school logo

- Shirt and tie should not hang below sweater
- Must be worn over top of Oxford shirt



## FORMAL UNIFORM: BOYS

### White button-down Oxford shirt with school logo

- Buttoned to collar and collar buttoned down
- Tucked into pants
- Only white short-sleeved shirt without logo beneath (not longer than Oxford)
- Sleeves may be neatly rolled if needed

### Kippa

- Must be worn at all times in the building

### Striped school tie

- Properly knotted
- Worn under the sweater

### Grey school pants

- Worn at the waist

### Black socks and belt

- No other sock or belt colours permitted

### All black, one-colour shoes

- Dress shoes, casual shoes, or runners

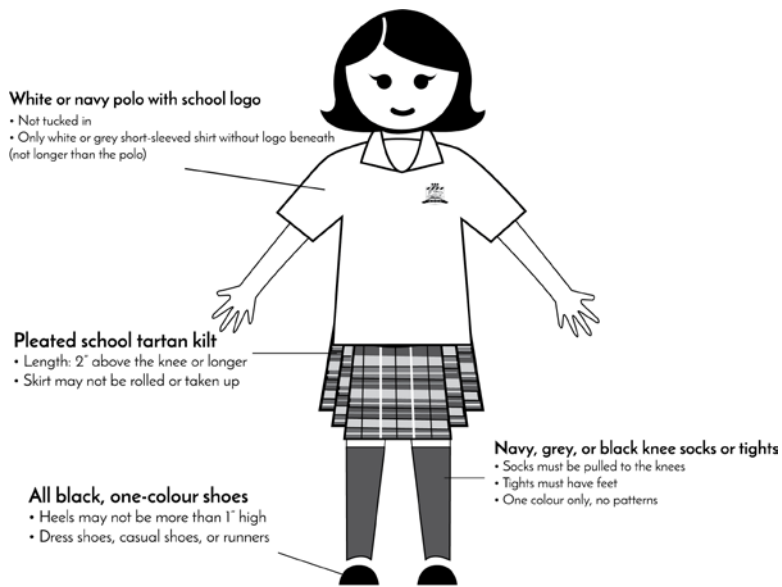
### OPTIONAL ITEMS:

#### Navy v-neck or cardigan with school logo

- Shirt and tie should not hang below sweater
- Must be worn over top of Oxford shirt



## CASUAL UNIFORM: GIRLS



### OPTIONAL ITEMS:



#### Grey school pants

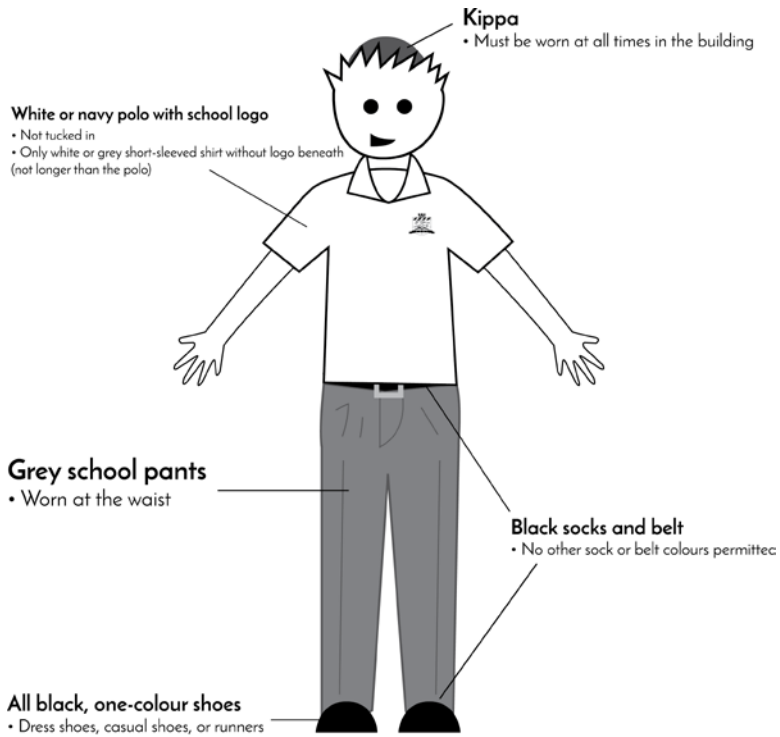
- Worn at the waist, not too tight
- May be worn instead of skirt



#### School crew-neck sweatshirt or school-issued sweater, jacket, hoodie or cardigan

- Can be worn instead of school polo

## CASUAL UNIFORM: BOYS



### OPTIONAL ITEMS:



**School crew-neck sweatshirt or school-issued sweater, jacket, hoodie or cardigan**  
• Can be worn instead of school polo

## DISCIPLINE

A school must provide an environment in which students can learn and teachers can work effectively. Consequences or disciplinary procedures in response to contraventions of any expectations of accepted behaviours as outlined in our school Code of Conduct or stated both within or without this Student Agenda may be dealt with accordingly by the school and include (but are not limited to) the following:

- **Parental notification;**
- **School Service** – may be required to be served anytime outside of normal school hours. However, in consideration for the distances some students live away from the school, service may be scheduled during lunchtimes. Students may be asked to assist teachers or other members of staff with work related to the benefit of the school;
- **Suspension from all classes and/or school activities.** Such suspensions may be in-school or out-of-school depending on the infraction and the availability of appropriate in-school venues and supervisory personnel;
- **Involvement by the police or other appropriate authority;**
- **Removal of the right of the student to attend King David High School on a temporary basis;** i.e. a multiple day out-of-school suspension or,
- **Expulsion from King David High School.**

### **Appeal Process**

It is expected that students (and their parents) who disagree with a decision of a teacher will take the matter up directly with the teacher. In the event the disagreement cannot be resolved in that way, then the issue may be appealed to the administration or the Head of School. In most cases, the administration's decision will be final. In exceptional circumstances, however, the executive committee of the board may allow an appeal to be taken from a decision of the Head of School to a special appeal committee struck for that purpose. The decision of that committee will be final. A description of the formal appeal policy may be found online in the Policy Manual on the King David website.

**Actions considered to be offences that may be subject to disciplinary action include, but are not limited, to the following:**

- Disrespect to staff and/or other students
- Defiance of authority
- Willful disobedience, including the failure to fulfill consequences assigned by the school
- Attendance or tardiness problems
- Leaving the school without permission
- The use of inappropriate or offensive language
- The use of physical violence, including fighting and/or verbal threats
- Possessing a weapon or any item that may be construed as a weapon.
- The causing of willful damage to school property or the property of others
- Using or taking the property of others without permission
- Being under the influence of, or in possession of alcohol or drugs
- Smoking on school property or at school events (including e-cigarettes)
- Cheating and plagiarism
- Harassment \*
- Bullying or intimidation \*\*

\* **Harassment** is behaviour that is hurtful or harmful to another person because of their race, colour, ancestry, religion, family status, physical disability, sex or sexual orientation, or age. Such behaviour would be expected by a reasonable person to offend, humiliate, or intimidate a reasonable person who would consequently be targeted for less favourable treatment. Such behaviour may be physical, verbal, or through electronic media; e.g., e-mail, texting, etc.

**\*\*Forms of Bullying Behaviours**

<b>Behavioural Category</b>	<b>Of Concern</b>	<b>Of Serious Concern</b>
<b>Physical Aggression</b>	<ul style="list-style-type: none"> <li>• Pushing</li> <li>• Shoving</li> <li>• Spitting</li> <li>• Kicking</li> <li>• Hitting</li> </ul>	<ul style="list-style-type: none"> <li>• Threatening with a weapon</li> <li>• Defacing property</li> <li>• Stealing</li> </ul>
<b>Verbal Aggression</b> <i>(either directly or through electronic social media such as Facebook, texts or email)</i>	<ul style="list-style-type: none"> <li>• Mocking</li> <li>• Name calling</li> <li>• Giving dirty looks</li> <li>• Teasing</li> </ul>	<ul style="list-style-type: none"> <li>• Intimidating telephone calls or texts</li> <li>• Racist, sexist or homophobic taunting</li> <li>• Verbal threats of violence or inflicting bodily harm</li> <li>• Coercion</li> <li>• Extortion</li> </ul>
<b>Social Alienation</b> <i>(either directly or through electronic social media such as Facebook, texts or Snapchat)</i>	<ul style="list-style-type: none"> <li>• Gossiping</li> <li>• Embarrassing</li> <li>• Setting up a student to look foolish</li> </ul>	<ul style="list-style-type: none"> <li>• Inciting hatred</li> <li>• Social alienation</li> <li>• Public humiliation</li> <li>• Rumour spreading</li> </ul>

If you are, or know of others who have been, affected by violence/bullying, immediately inform an administrator, counsellor, or teacher. A copy of the King David Anti-Bullying policy is available on the school website and included below.

## **KING DAVID ANTI-BULLYING POLICY**

King David is committed to providing a school-wide culture of inclusion and respect for difference that embraces all members of our family regardless of background, age, sexual orientation or gender expression. No meaningful learning or personal growth can occur unless all staff and students feel safe, valued and free to express their authentic selves.

King David's Anti-bullying Policy is in keeping with our overall school values and Code of Conduct. In striving to maintain an environment in which all members of our school community feel safe and welcome, we ask all of our King David family to act in ways that exemplify the qualities of a mensch which include treating others with respect, kindness, and empathy.

### **What is Bullying?**

Bullying is a wilful and deliberate act of physical, verbal or relational aggression that involves an abuse of power and the intent to hurt others. This act is usually repetitive and carried out by one or more people against another person or group.

Bullying can take on, but is not limited to, the following forms:

#### **Verbal:**

- Persistent taunting or hurtful teasing of others with put-downs and name-calling;
- Mocking or ridiculing another person's ideas, appearance, abilities or work;
- Making offensive or degrading remarks or claims about another's culture (racism), gender (sexism), sexual orientation (homophobia), gender expression, abilities, religion or social background;
- Spreading false and malicious rumours or gossip;
- Uttering sexually suggestive or sexually abusive comments;
- Forcing others to do something;
- Making threats, scaring or intimidating others, including behaviours such as extortion of money or possessions;



- Hurtful, offensive and/or threatening gestures, notes and graffiti;
- Intimidating or harassing messages delivered phone, voice mail, text messaging, chat rooms, instant messaging (i.e. MSN Messenger, Instagram, Snapchat), e-mail, websites, Facebook, or any other communications tools.

**Physical:**

- Any form of physical violence such as hitting, slapping, biting, choking, pulling, pushing, scratching, tripping, kicking, pinching and spitting;
- Unwanted physical contact such as touching;
- Interfering with, taking, or damaging the belongings of others.

**Relational:**

- Ignoring, rejecting, isolating, or excluding others;
- Shunning others which involves both exclusion and rumour spreading;
- Purposefully manipulating and/or ruining relationships.

Everyone at King David has a role to play to ensure that bullying has no place in our school. Research shows that bullying of any kind is dramatically reduced when others stand up for someone being bullied. Jewish history has shown us the implications of standing idly by and not standing up for what is right. We ask all members of our King David family to subscribe to the following four principles and to work together to keep bullying out of our school:

1. Refrain from bullying of any kind, for any reason.
2. Treat others with respect and kindness.
3. Intervene, if it's safe. Or tell someone who can.
4. Include instead of exclude or ignore.

**Consequences**

As a school, we are committed to thoroughly investigating and resolving all cases of bullying in a firm, judicious, and caring manner with support from students, staff, and parents. All suspected cases of bullying will be looked into by the relevant teacher(s), administration and/or the school counsellor.

Bystanders and onlookers will also be considered in terms of culpability. Any inquiry will be conducted in a sensitive and confidential manner in consultation with appropriate students, parents and staff. Ensuring the safety and well-being of our students will be our first priority. Student and parent concerns regarding student safety will be taken very seriously, and action will be taken to resolve these concerns.

Students engaged in behaviours that interfere with the general welfare of students, the learning environment, or that reflect negatively on the school and its values, may be subject to disciplinary action even if this behaviour occurs off school property and at any time including evenings, weekends, or school holidays. Consequences will depend on the severity and frequency of the incident(s) and may include parental notification, suspension from school activities and classes, involvement of the police, suspension, or expulsion.

#### **Reporting Child Abuse or Neglect**

School personnel who have reason to believe a child has been, or is likely to be abused, neglected or in need of protection, are required to report the matter immediately to the Ministry of Children and Families.

#### **Searches**

The school reserves the right to search students, lockers, or bags at anytime.

### **SOCIAL NETWORKING AND USE OF MEDIA POLICY**

**For reasons of personal safety, respect for each other and for King David High School, no student shall:**

- Use the school's name on any public access website without the school's permission;
- Place photos or videos taken on campus or at any school event on any public access website, including: Facebook, Instagram, Snapchat and similar sites without the school's permission;
- Place on any public access website anything negative about the school or school staff or say anything about the school or

school staff that may place the school or the school staff in the position of being held up to ridicule;

- Place photos, reference or identify a school employee, student, class or activity on any public access website without permission from the school;
- Harass or defame another person;
- Threaten violence against another student or do anything that may disrupt the learning environment or orderly conduct of King David;
- Post discriminatory, prejudiced, libellous, highly embarrassing, spiteful, inflammatory, and/or any other inappropriate content that may cause any harm and/or damage to a student, faculty or staff member. This includes damage to one's character or psychological well-being;
- Post libellous, inappropriate, spiteful, inflammatory, and/or any other inappropriate content that may embarrass the reputation of and/or tarnish the image of King David, faculty or staff member.

#### **Computers/Internet Use**

All students can have access to the Internet through school computers or the wireless system in the school. Students are expected to use either the school computers or their personal laptops for academic purposes only. Use of computers for games and social networking is not permitted during instructional time. **A copy of the Acceptable Technology Use Policy can be found in the *King David Parent Handbook* on the school website.**

#### **Cell Phones, Personal Electronic Devices, and Laptops**

During instructional time, teachers may permit the use of electronic devices such as laptops, cell phones or personal music players. Otherwise, use of these items, for any purpose, is restricted to **outside of instructional time**. Phones, electronics or laptops used inappropriately or contrary to a teacher's expectations during instructional time may be confiscated and withheld at the discretion of the school. Students on a study block may not use phones in the library or in a way that disrupts the learning of others as this is part of the school's instructional time.

***Students who need to use their phones during a study block are asked to do so at the front office.***

If a teacher or administrator finds you using, or having the appearance of using a cell phone, laptop or electronic device inappropriately or without permission, they may confiscate the device. Please do not escalate the situation. Ask politely when and how you can get the device back, apologize for violating school rules, and get back on task.

### **Protecting the Environment**

All students are encouraged to do their best for the environment when at school. All rooms have blue boxes for paper recycling. The atrium has waste containers for plastics, cans and bottles, and a separate container for food scraps. All students are asked to become familiar with all school recycling programs.

## **KING DAVID EXTRACURRICULAR ATHLETICS**

### ***Philosophy***

Extracurricular athletics is an extension of the educational program of King David. The extracurricular athletics program reinforces the mission of the school by helping students reach their potential through emphasis on life-long learning, instilling Jewish values including ethical conduct and fair play, and inspiring students to excel and become effective leaders within our community and beyond. King David embraces an athletic culture that emphasizes sportsmanship, teamwork and a competitive spirit to always do our best against opponents.

### ***Guiding Principles:***

#### **Inclusion**

Participation on our school's athletic teams is open to all students regardless of ability or skill.

- All students are encouraged to represent our school in athletics
- There are no tryouts and no students are cut based on ability
- Students from all grades are eligible to, and will, play

## Competition

King David strives to compete at the highest level possible with exemplary sportsmanship and teamwork.

- All athletic teams play to win in a way that demonstrates the utmost respect for our opponents
- While an effort will be made to play all athletes, playing time is not equal for all players
- Factors that may affect playing time include: type of game (league, exhibition, play-offs), skill level, age, attendance at practices, attitude, etc.

## Commitment

Participating on an athletic team requires students to dedicate extra time and effort to balance their achievement in both their academic and athletic pursuits.

- Being part of a sports team is a commitment to our school and one's teammates
- Students should attend all practices and games
- Students must maintain a passing grade in all courses
- Students must exhibit social responsibility according to our code of conduct

## Extra-curricular Opportunities

Along with our academic programs, King David offers a number of extra-curricular activities.

New clubs or leadership initiatives generated by students are always welcome. Students must simply obtain administrative approval and a staff member to sponsor the activity.

Participation in any sport or activity may require the student to commit to time before and/or after school. **Students are always responsible for communicating with their teachers *in advance* of an absence for a school related activity, and must ensure they have arranged to make up any assessments or homework that they may miss due to the activity.**

Please note that King David does not participate in activities that occur during Shabbat and Jewish holidays.

Any student interested in playing on a King David sports team should see Mr. Amram, the school athletic director.

*NOTE: In an effort to ensure students are not missing too many classes and can keep up with all school commitments, students participating in the Spring Sports season may be limited to one sport.*

**Fall Season:**

- Girls' Volleyball
- Boys' Soccer

**Winter Season:**

- Boys' Basketball
- Girls' Basketball

**Spring Season:**

- Co-ed Track and Field
- Co-ed Badminton
- Co-ed Softball
- Girls' Soccer
- Boys' Floor Hockey
- Tennis
- Co-ed Ultimate Frisbee
- Co-ed Golf

**Other Clubs and Activities:**

- Student Council
- Reach for the Top
- Annual Debate Competition
- Duke of Edinburgh
- Theatre Productions
- Math and Science Contests
- Tefillin Clubs
- RAC Week
- Volunteer Opportunities
- Green Club
- EQ Club
- Me to We Club
- Girls' Running Club

**Volunteer Opportunities**

Volunteering is a great way for students to have the opportunity to show leadership, gain experience working with people, and give their time to help others in need. King David offers many opportunities for volunteering including:

- The Door is Open (downtown eastside)
- Working with local elementary school students
- Working with seniors at the JCC, Louis Brier, and Legacy
- Visiting the sick at Vancouver General Hospital
- Working with various Jewish organizations

Students are encouraged to explore their own interests and passions in finding volunteer experiences and starting their own school-based volunteer projects. See a teacher or an administrator to find out what might be possible.

### **The King David Parent Handbook**

The *King David Parent Handbook* is available on the school website for all households before the start of the school year. The handbook is meant to work in conjunction with the policies and guidelines outlined in this agenda to provide our families with access to information regarding our school. Within the *Parent Handbook*, you will find:

- Contact information for school personnel
- A list of student extra-curricular options
- Information for our PAC and Parent Participation Program
- Detailed information on Student Attendance

Copies of the *Parent Handbook* and *Student Agenda* are available on the King David web site.